



LEADERSHIP
OCALA/MARION

Program of the Ocala/Marion County
Chamber & Economic Partnership

Class XXXII Application

Please submit signed/scanned application via email to Andrea@OcalaCEP.com

**Or mail or hand deliver to CEP 310 SE Third Street,
Ocala, FL 34471**

*Please type or print your responses and answer all
application questions completely.*

*Limit your answers to the space provided unless otherwise
indicated.*

**Application Deadline: Friday, June 29, 2018
by 4:00 PM**

Applicant Information

Name: _____ **Preferred/Nick Name:** _____

Business Phone: _____ **Cell:** _____

E-mail: _____ **Shirt Size:** _____

Mailing Address: _____

City: _____ **Zip:** _____

Have you ever participated in a leadership program? **Yes**
No

If yes, name: _____

Employment Information

Employer: _____

Title: _____ **Date of Hire:** _____

Work Address: _____

City: _____ **Zip:** _____

Report to (Name & Title): _____

Duties & responsibilities (include any leadership roles & decision-making ability):

List special awards, accomplishments, honors, etc., during your professional career:

Community Leadership

Please complete the following and attach your resume.

Describe present or past volunteer community involvement, including any leadership positions you have held (begin with most recent). Additional sheets of paper may be added.

Organization: _____

Position/Office Held: _____ **Dates (From-To):** _____

Describe Your Responsibilities:

Organization: _____

Position/Office Held: _____ **Dates (From-To):** _____

Describe Your Responsibilities:

Organization: _____

Position/Office Held: _____ **Dates (From-To):** _____

Describe Your Responsibilities:

Short Essays

Please limit your responses to the space provided.

1. To date, what do you consider your most significant civic or community contribution?

2. What unique qualities will you bring to your Leadership Ocala/Marion class?

3. Describe your vision for the future of the Ocala MSA and tell us what role you will play in helping achieve it. Be specific about the activities you will pursue.

4. Share with us why you are interested in the program and how involvement in Leadership Ocala/Marion can benefit the plan you outlined in Question 3.

Rules of Conduct & Time Commitment

1. ATTENDANCE

Attendance at the following sessions is mandatory:

- **Orientation > Thursday, August 16, 2018 (11AM - 5PM)**
- **SIMSOC > Wednesday, August 22, 2018 (8AM - 5PM)**
- **Ropes > Saturday, Aug 25, 2018 (8AM - 4PM)**

Attendance at all session days is expected. Those who miss more than two (2) session days will be dropped without a refund of tuition and employers will be notified. *Typical program days are the second Tuesday of the month and run from 8 a.m. - 5 p.m.* All absences require notification prior to the program date.

Punctuality is critical and expected, as all elements of the session day are timed out to accommodate a variety of activities. The class will operate according to each day's agenda. Late arrival or early departures are not accepted but if there are extenuating circumstances, you must get approval from the CEP staff liaison or LOM Board of Regents session chair. You will be provided with contact information for this purpose.

2. DRUG-FREE ENVIRONMENT

As a program of the Ocala/Marion County Chamber & Economic Partnership, Leadership Ocala/Marion adheres to a drug and alcohol free policy during working program hours. It is Leadership Ocala/Marion's obligation to provide a drug-free, safe and secure work environment for program participants. Working program hours are noted on each program day agenda.

3. CELL PHONE USAGE

Please turn cell phones and other electronic devices **OFF** or on silent during working program hours. Electronic devices may be used during scheduled breaks which are noted on the agenda for each program day. Facebook, Twitter and other social media rules will be communicated during Orientation (note #4 and #6 below).

4. RESPECT FOR GUESTS

Each program day will include guest speakers. Please demonstrate respect for these guests and your fellow classmates by being attentive, courteous and engaged.

5. PROGRAM DAY PLANNING

As Leadership Ocala/Marion explores a wide selection of industries throughout the program year, some class members may have direct relation to the content of a program day. In order to fully experience the program, class members should not assist in the planning of program days.

6. CONFIDENTIALITY

The class may discuss topics of a sensitive nature throughout the program year. Please respect your classmates and others by maintaining confidentiality within the class. *This is a long-standing rule in Leadership Ocala/Marion—“What happens in Leadership Ocala/Marion stays in Leadership Ocala/Marion”.*

Acceptance of Rules & Time Commitment

I understand the commitment to the Leadership Ocala/Marion program and agree to abide by the rules of conduct & commitment above, as well as all other program requirements.

If selected, I will devote the required time and pay my tuition of \$1,000 on or before August 16, 2018. I further understand Leadership Ocala/Marion extends beyond the nine-month program to a lifetime of opportunity for involvement, including joining Leadership Ocala/Marion Alumni and supporting their work. I agree to be bound by these commitments by signing this application.

Candidate's signature: _____ Date: _____

Printed Name: _____

Employer's Signature (Unless Applicant is the President/CEO)

As the program generally requires time away from the workplace, please have your employer sign their approval of your requested participation in the Leadership Ocala/Marion program.

This applicant has my full support to participate in Leadership Ocala/Marion. I am aware of the time commitment involved in his/her effective participation as well as the financial obligation required for the Leadership Ocala/Marion program.

Employer/Supervisor's Signature: _____

Employer/Supervisor's Name: _____

Employer/Supervisor's Title: _____

Application Notes:

- **Applicants must be a CEP partner before applying. For information on CEP Partnership, please contact Danielle@OcalaCEP.com.**
- **Discounts apply for select CEP partner levels. For more information, contact Andrea@OcalaCEP.com.**
- **Incomplete applications will not be accepted.**
- **All applications will be reviewed by the LOM Board of Regents.**
- **The LOM Board of Regents reserves the right to interview all applicants.**

Applicant Recommendation Form

**To be completed by immediate supervisor and/or
Leadership Ocala/Marion alumnus**

Instructions:

Please use this form OR use the information on this form as a guideline for preparation of a separate letter of recommendation. The recommendation must be received by **Friday, June 29, 2018 at 4:00pm.**

As you answer the questions below, use the additional paper if needed, but please be concise as possible.

Check applicable box(es): **Supervisor of applicant**
 Leadership Ocala/Marion Alumnus

Name of Applicant: _____

Length of Acquaintance: _____

**Type of Relationship—Please Check Applicable Box(es)
Below:**

- Close Personal Relationship** **Occasional Social Contact**
 Occasional Business Contact **Regular Social Contact**
 Regular Business Contact **Principally by Reputation**

Give details of your knowledge of applicant's participation in civic and community activities:

Other pertinent information:

Reasons applicant will make an outstanding LOM participant:

Signature: _____

Name: _____ Date: _____

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